

Minutes
Meeting of the RREDC Board of Directors
September 23, 2013

I. Call to Order and Flag Salute

Chair Mike Newman called the meeting to order at 6:30 p.m.

Present: Kevin Benjamin, Julie Fulkerson, Tyler Holmes, Nancy Koke, Sue Long, Michael McKaskle, Ken Mierzwa, Mike Newman, Bruce Rupp, Dave Tyson, Frank Wilson, Helen Edwards for Bill Wennerholm, Mike Wilson, John Woolley

Absent: Virginia Bass, Alex Stillman

Staff Present: Don Ehnebuske, Virginia Fisher

Guests: Terry Coltra, Executive Director, Northern California Indian Development Council (NCIDC)

II. Approval of Agenda and Minutes

M/S/P: Wilson/Rupp to approve Sep. 23, 2013 agenda and minutes of July 22, 2013. Motion passed unanimously.

III. Public input – for non-agenda items

None

IV. Program

Terry Coltra, Executive Director, Northern California Indian Development Council: The Carson Block Building at the corner of 3rd and F Street in Old Town Eureka is currently undergoing extensive reconstruction. It's an 8.4 million dollar project that will include a retrofit of the building for earthquake safety and roof restoration. According to Pacific Builders, the roof, retrofit and façade work should be completed in about 65 days. Using Power Point, Coltra showed the old, current and future look of the building and explained its historical significance. RREDC is participating in a \$1.5 million loan for the project.

V. Financial Reports: June 30, July 31 and August 31, 2013

M/S/P: Long/Wilson to approve the financial reports as presented. Motion passed unanimously. There was a request for clarification on reserve accounts #429 and #439. Staff will provide the requested information to the board.

VI. Reports – no action required

A. Loan Portfolio Report: July 31, 2013; August 31, 2013: Report submitted; no action needed.

B. Executive Directors Report: Report submitted; no action needed.

C. Executive minutes of July 11, 2013, August 26, 2013: no action needed

VII. Old Business

- A. Permit Streamlining:** A planners meeting resulted in a list of priorities to improve the permitting experience for small businesses. The first two items are being implemented this year.
- B. PG&E Grant Update: Development Zone (RMDZ):** RREDC received a \$25,000 grant to facilitate the substitution of imported parts, products and packaging with locally made items.

VIII. New Business

- A. New Board Representative to the Loan Committee:** The resignation of Frank Scolari created a board vacancy on the loan committee. **M/S/P: Wilson/McKaskle to nominate John Woolley to the RREDC Loan Committee.** Motion passed unanimously.
- B. Headwaters Fund Contract Status:** Headwaters Fund staff and board presented background on the Headwaters Revolving Loan Fund and the upcoming Request for Proposals. A subcommittee of David Tyson, Bruce Rupp and John Woolley will negotiate the Headwaters RFP.
- C. Charter Air Feasibility Study:** The board designated Bruce Rupp to assist staff in developing a feasibility study for regularly scheduled charter air service.

IX. Member Reports

Reporting were City of Fortuna, Manila CSD, Humboldt Bay Harbor District, City of Eureka.

X. Agenda requests for August 26, 2013 meeting

XI. Adjourn

The meeting was adjourned at 8:28 p.m.

Respectfully submitted:

Bonnie Smoller
Recorder

Mike Newman
Chair