

**Minutes
Meeting of the Board of Directors
July 23, 2012**

I. Call to Order

Vice Chair Mike Newman called the meeting to order at 6:33 p.m.

Present: Dendra Dengler, Richard Dorn, Julie Fulkerson, Tyler Holmes, Nancy Koke, Mark Lovelace, Ken Mierzwa, Mike Newman, Michael McKaskle for John Rogers, Bruce Rupp, Sherman Schapiro, Frank Scolari, Alex Stillman

Absent: Bud Leonard, Mike Losey, Bill Wennerholm, Mike Wilson

Guests: Kathryn Lehner, President, College of the Redwoods

Staff Present: Don Ehnebuske, Virginia Fisher, Bonnie Smoller

II. Approval of Agenda and Minutes

M/S/P: Rupp/Fulkerson to approve the July 23, 2012 board agenda.

M/S/P: Schapiro/Holmes to approve the June 25, 2012 board minutes.

Both motions passed unanimously.

III. Public Input – for non-agenda items

None

IV. Program: Kathryn Lehner, President, College of the Redwoods

Ms. Lehner took the position of CR President in May 2012. She gave an update of the accreditation process and projects currently under construction.

V. Financial Reports

A. Acceptance of Agency-wide Financial Reports: June 30, 2012

M/S/P: Rupp/McKaskle to accept reports as presented. Motion passed unanimously.

VI. Reports – no action required

A. **Loan Portfolio Report. June 30, 2012:** information only.

B. **Executive Director Report:** the report was given in writing.

C. **Executive Committee minutes of April 23, 2012:** information only.

VII. Old Business - None

VIII. New Business

A. Consider nomination of Mike Newman to Workforce Investment Board

M/S: Stillman/Rupp to approve the nomination of Mike Newman for membership on the

Workforce Investment Board. Ayes: 12; Nays: 0; Abstain: 1. Motion passes. The nomination will

now go to the Workforce Investment Board for approval, with final approval by the County Board of Supervisors.

B. Request for approval of proposed Microloan Program

The Executive Committee recommended approval for creating a microloan program to serve businesses needing loans of less than \$35,000. The funds would come from the non-restricted RREDC Loan Fund, and would be capped at \$100,000. Loan approval would be done by the executive director and lender. After six months the program will be brought to the board for review.

M/S/P: Stillman/Holmes to approve the Microloan Program as recommended by the Loan and Executive Committees. Motion passed unanimously.

- C. Discussion of secretary position:** There has been interest in having the secretary of the board be elected from the board members, rather than the executive director of RREDC.

After discussing the benefits of having the secretary “in house” and in charge of minutes, the board seal, etc., it was suggested that enlarging the Executive Committee would be preferred. This would be done by adding one at-large position, bringing the number to seven. A quorum would still be four members.

To do this requires a change to the by-laws. Staff will introduce this item, in accordance with by-law regulations, at the August 2012 meeting. No action taken.

- IX. Member Reports:** County of Humboldt, City of Ferndale, Redway CSD
- X. Agenda item requests for August 27, 2012 meeting:** members were asked to contact staff if they have items for the August agenda.
- XI. Adjourn:** the meeting adjourned at 8:23 p.m.

Respectfully submitted:

Bonnie Smoller, recorder

Mike Newman, Vice Chair