

Minutes
Meeting of the RREDC Board of Directors
January 27, 2014

I. Call to Order and Flag Salute

Chair Mike Newman called the meeting to order at 6:33 p.m.

Present:, Virginia Bass, Kevin Benjamin, Mike Davis, Helen Edwards, Julie Fulkerson, Barbara Hecathorn, Nancy Koke, Sue Long, Michael McKaskle, Ken Mierzwa, Mike Newman, Alex Stillman, David Tyson, Mike Wilson, John Woolley

Absent: Bruce Rupp, Frank Wilson

Guests: Emily Jacobs, Humboldt County Airport Program Coordinator, Dave Ravetti, Chair, Humboldt County Air Advisory Board, Mark Wetzell CPA, David L. Moonie & Co.

Staff Present: Don Ehnebuske, Bonnie Smoller

II. Approval of Agenda and Minutes

Chair Mike Newman introduced Mike Davis, who will represent Willow Creek CSD. It was suggested to change the order of the agenda and have item VIII E, Approval of Audit come after the program. **M/S: Edwards/Bass to approve agenda, with changes, for January 27, 2014 and minutes of November 25, 2013**

Ayes: 11; Noes: 0; Abstain: 4. Motion passed.

III. Public Input – for non-agenda items

None

IV. Program – Airport Navigation Improvements

Emily Jacobs, Airport Program Coordinator, Dave Ravetti, Humboldt County Air Advisory Board

A presentation by David Ravetti and Emily Jacobs clarified the current airport navigation system and potential upgrades.

V. Financial Reports – Action Required

Acceptance of Agency wide Financial Reports: November 30, 2013, December 31, 2013:

M/S/P: Woolley/Edwards to approve the financials as presented. Motion passed unanimously.

VI. Reports – no action required

A. Loan Portfolio Report: November 30, 2013, December 31, 2013. Report submitted; no action needed.

B. Executive Directors Report: Report submitted; no action needed.

C. Executive minutes of December 19, 2013: no action needed

VII. Old Business

A. Consideration of letter of support for Humboldt Bay Tourism Center: The HBTC is a RREDC microloan client. The owners have had an innovative approach to attracting and retaining visitors to Humboldt County. Their purpose was always to turn the business over

after two years of operation. They have asked that RREDC provide a “letter of support” recognizing their efforts and affirming that RREDC would be interested in providing a loan to a qualified buyer of the business.

M/S/P: Stillman/Woolley: to direct staff to draft a letter supporting HBTC as a template that could be used for other businesses in the future and bring to the February board meeting for review. Motion passed unanimously.

VIII. New Business

A. Election of Board Officers and Executive Committee Members

Two positions, Chair of the Board of Directors, Vice-Chair of the Board of Directors and two member-at-large positions on the Executive Committee needed to be filled.

Nominations were as follows:

Chair of the Board of Directors, 2014

M/S: Wilson/Bass to nominate Julie Fulkerson

M/S: Bass/Stillman to close nominations

Fulkerson elected unanimously

Vice-Chair of the Board of Directors, 2014

M/S: Wilson/Bass to nominate Sue Long

M/S: Bass/Stillman to close nominations

Long elected unanimously

B. Member-at-Large, Executive Committee, 1-Year Term, 2014-2015

M/S: Stillman/McKaskle to nominate Ken Mierzwa

M/S: Bass/Fulkerson to close nominations

Mierzwa elected unanimously

Member-at-Large, Executive Committee, 3-Year Term, 2014-2017

M/S: Wilson/Stillman to nominate John Woolley

M/S: Bass/Edwards to close nominations

Woolley elected unanimously

Returning Executive Committee members are Mike Newman, Past Chair, Nancy Koke, Virginia Bass, members-at-large.

C. **New RREDC board member orientation:** An overview of RREDC, its goals and processes, is available to new and returning board members and alternates. Let staff know if you would like to schedule a time to meet.

D. WIB Board Membership Recommendation – Don Ehnebuske

It was moved to nominate Don Ehnebuske to the Workforce Investment Board board of directors. He will represent “economic development”. **M/S/P: Woolley/Stillman.** Motion passed unanimously.

E. **Adoption of audit for FY 2012-2013:** Mark Wetzel CPA was present and gave a brief overview of the audit. On Jan 27, 2014 the RREDC Executive Committee unanimously approved recommendation of the audit. **M/S: Edwards/Bass to adopt the audit for FY 2012-2013 as prepared by Mark Wetzel, CPA and staff of David L. Moonie Co.** Ayes: 14; Noes: 0; Abstain: 1. Motion passed.

- IX. Member Reports/Updates**
City of Trinidad; Humboldt Bay Water, Humboldt Bay Harbor, City of Eureka.
- X. Agenda Requests for February 24, 2014**
- XI. Adjourn**
Meeting adjourned at 8:34 p.m.

Respectfully submitted:

Bonnie Smoller, Recorder

Mike Newman, Chair

