



Redwood Region
Economic Development
Commission

520 E Street Eureka • California 95501 • (707) 445-9651 • FAX (707) 445-9652

**Redwood Region Economic Development Commission
REGULAR MEETING OF THE EXECUTIVE COMMITTEE
520 E Street, Eureka, California 95501
August 24, 2015
5:30 pm
MINUTES**

I. Call to Order

Chair Sue Long called the meeting to order at 5:38 pm.
Present: Sue Long, Linda Atkins, John Woolley, Nancy Koke, Virginia Bass,
Ken Mierzwa, Julie Fulkerson
Staff Present: Virginia Fisher, Shirley Santino, Gregg Foster

II. Approval of agenda and minutes

M/S/P: Woolley/Atkins: Motion to approve August 24, 2015 agenda and minutes of July 16, 2015 Executive Committee Meetings. Motion passed unanimously.

III. Public Input – For non-agenda items

None

IV. Old Business

None

V. New Business

A. Renewal of Senior Resource Center Line of Credit

Virginia Fisher presented the Senior Resource Center's request to renew their loan and lower the interest rate from 10% to 9%. She reported that they are low risk, had good audits, PACE program doing well.

M/S/P: Bass/Fulkerson: Motion to approve a 2 year renewal on Humboldt Senior Resource Center's line of credit, and lower the interest rate from 10% to 9% going forward. Motion passed unanimously.

B. Ratify Executive Director's \$4000 Exception to Microloan limit for Greyhound LLC

Gregg Foster explained the reason for this \$4000 exception: An error in Redwood Capital's bank memo re: amount client needed for a short term loan to refinance an existing private note, was \$4000 over existing RREDC Microloan limit of \$20,000. Timing was critical, so he made the decision to lend \$24,000. RREDC was reimbursed prior to this meeting.

M/S/P: Fulkerson/Atkins: Motion to ratify Executive Director's \$4000 Exception to Microloan limit for Greyhound LLC short term loan. Motion passed unanimously.

M E M B E R A G E N C I E S

City of Arcata • City of Blue Lake • City of Eureka • City of Ferndale • City of Fortuna • City of Rio Dell • City of Trinidad
County of Humboldt • Humboldt Bay Harbor, Recreation and Conservation District • Humboldt Bay Municipal Water District
Humboldt Community Services District • Manila Community Services District • McKinleyville Community Services District
Orick Community Services District • Redwoods Community College District • Hoopa Valley Tribe
Willow Creek Community Services District • Orleans Community Services District • Redway Community Services District

C. Consideration of Changes to the RREDC Microloan Program

Gregg Foster reported out on the successes/status of RREDC's Microloan Program, and proposed modifications to meet current demand: Increase the eligible loan amount from \$20,000 to \$50,000 with a two-tiered approval policy; Individual borrowers allowed to receive more than one loan if the aggregate total of all loans does not exceed \$50,000. Staff will still see that all loans are collateralized.

M/S/P: Bass/Atkins: Motion to approve the following modifications to RREDC's Microloan program: Raise limit to \$50,000; Approval process that allows RREDC's Executive Director and Lender to approve loans up to \$35,000, with loans \$35,001 to \$50,000 requiring additional approval of the chairperson of the RREDC Loan Committee, Vice Chair, or other member as designated by the Chair (when someone is unavailable either by absence or conflict of interest); allowing individual borrowers to receive more than one loan if the aggregate total of all loans does not exceed \$50,000. Motion passed unanimously.

D. Review of Draft EDA Revolving Loan Fund Plan

Gregg Foster presented RREDC's proposed EDA RLF Plan and asked for input before the September Board of Directors Meeting when the Board will need to adopt a resolution to "certify" the plan for the EDA.

E. Authorization to combine RREDC Revolving Loan Fund and RREDC Microloan Fund

Gregg Foster explained the history of these two funds and how accounting would be streamlined and lending more efficient by combining them.

M/S/P: Woolley/Bass: Motion to authorize Staff to combine the RREDC Revolving Loan Fund and RREDC Microloan Fund. Motion passed unanimously

VI. ADJOURN

The meeting was adjourned at 6:03 pm and open discussion followed, as rest of Board arrived for the 6:30 pm meeting.