

**Minutes
Regular Meeting of the
RREDC Board of Directors
August 31, 2009**

I. Call to Order and Flag Salute

Chair Sherman Schapiro called the meeting to order at 6:33 p.m. A quorum was present.

II. Roll Call

Present: Helen Edwards, Julie Fulkerson, Tyler Holmes, Melissa Marks, Charles McDaniels, Ken Mierzwa, Tom Ross, Bruce Rupp, Sherman Schapiro, Frank Scolari, Ken Zanzi

Alternates Present: Shane Brinton for Alex Stillman, Pat Higgins for Mike Wilson, Mark Lovelace for Jill Duffy

Absent: Linda Atkins, Kristina Combs, John Rogers

Staff Present: Gregg Foster, Virginia Fisher

III. Approval of Agenda and Minutes

The agenda for August 31, 2009 was approved as presented. **M/S/P: Edwards/Brinton**
The minutes of July 30, 2009 were approved as written. **M/S: Rupp/Holmes.** Ayes: 12,
Nays: 0, Abstain: Brinton, Lovelace. Motion passes

IV. Financial Reports

A. Agency-wide Financial Reports: July 31, 2009

The reports were approved as submitted. **M/S/P: Higgins/Edwards**

B. Loan Portfolio Report: July 31, 2009. No action needed.

V. Correspondence

Received from Hank Sims, The North Coast Journal, an email requesting certain information regarding personnel issue.

VI. Public Input – for non-agenda items

Hank Sims, reporter for The North Coast Journal, requested information regarding the previous executive director of RREDC; specifically his resume and results of an investigation related to his employment.

VII. Program

Gregg Foster, RREDC Presentation

Gregg presented a PowerPoint on the history of RREDC, its powers, limitations and purpose. Points brought up during discussion were: 1) Under the Joint Powers Agreement (JPA) RREDC has the ability to enter into contracts for services in Del Norte and Mendocino counties, 2) Gregg will reestablish quarterly meetings with various economic development partners, e.g. city managers, 3) RREDC will continue forming partnerships with groups involved in community building activities such as broadband and the airport, 4) Gregg will email the PowerPoint presentation to all Board members.

VIII. Executive Directors Report

The report was given verbally.

IX. Old Business

A. Adoption of Resolution Authorizing Selection of Candidates for the Board of Directors of the Special Districts Risk Management Authority (SDRMA): A motion was made to adopt the resolution for the election of candidates to the Special District Risk Management Authority Board of Directors. Each voting agency can select up to four candidates. It was moved to vote for the following slate of candidates: David Aranda, Vincent C. Ferrante, Allison Voigt Hamaker and John C. Yeakley. **M/S: Edwards/Rupp.** Ayes: Schapiro, Mierzwa, Zanzi, Marks, Fulkerson, Higgins, Rupp, Scolari, McDaniels, Edwards, Ross, Holmes, Nays: none, Abstain: Brinton, Lovelace. Motion passes.

X. New Business

A. Appointment of Secretary for RREDC Board of Directors: It was moved to appoint Gregg Foster as Secretary to the RREDC Board of Directors effective immediately. **M/S/P: Rupp/Brinton**

B. Discussion of Unemployment Insurance (UI) Benefits for RREDC: Executive Director gave a report on RREDC's participation in state unemployment insurance system.

C. Discussion of Update of RREDC Employee Manual: In 2007 the RREDC Employee Manual was updated using software that would bring it current with California Labor Laws. This draft was never adopted by the Board of Directors. Because compliance requirements have changed during the past two years, it is necessary to review the document and bring it up to date. Julie Fulkerson and Gregg Foster will prepare a first draft and bring it to the Executive Committee for review.

D. Process for Update of RREDC Strategic Plan: The Board of Directors gave general information on the scope of a strategic plan update process to be held at the September board meeting.

XI. Adjourn

The meeting was adjourned at 8:28 p.m. **M/S/P: Higgins/Lovelace**

Respectfully submitted,

Bonnie Smoller, Recorder

Sherman Schapiro, Chair