

**Minutes
Meeting of the Board of Directors
April 23, 2012**

I. Call to Order and Flag Salute

Chair Mike Wilson called the meeting to order at 6:30 p.m.

Present: Dendra Dengler, Richard Dorn, Julie Fulkerson, Nancy Koke, Mike Losey, Ken Mierzwa, Mike Newman, John Rogers, Frank Scolari, Alex Stillman, Mike Wilson

Absent: Tyler Holmes, Bud Leonard, Mark Lovelace, Bruce Rupp, Sherman Schapiro, Bill Wennerholm

Staff Present: Don Ehnebuske, Virginia Fisher, Bonnie Smoller

Guests Present: Emily Jacobs Humboldt County Public Works, Aviation Division

II. Approval of Agenda and Minutes

M/SP: Losey/Stillman to approve the April 23 agenda and minutes of the March 26, 2012 board meeting. Motion passed unanimously.

III. Financial Reports: M/S/P: Dorn/Rogers to accept the financial reports of March 31, 2012.

Motion passed unanimously.

IV. Reports – no action required

A. **Loan Portfolio Report. March 31, 2012:** information only.

B. **Executive Director Report:** the report was given in writing.

C. **Executive Committee minutes of April 12, 2012:** information only.

V. Public Input – for non-agenda items: none

VI. Old Business

A. **Adoption of Budget for Fiscal Year 2012-2013: Fulkerson/Dorn to adopt budget for fiscal year 2012-2013 as presented.** Motion passed unanimously.

B. **Update on the Humboldt County Comprehensive Economic Development Strategy Process:** 19 Citizen Action Teams worked on various economic development projects and prepared recommendations for the Comprehensive Economic Development Strategy (CEDs). On April 20, the teams reported to the community at a meeting held at Redwood Acres. The next step will be to refine proposals from the community and forward them to the Industry Leader Council. The Board of Supervisors will ultimately approve the CEDs.

VII. New Business

A. **Appointment of RREDC Secretary: M/S/P: Newman/Losey: moved to appoint Don Ehnebuske as secretary to the RREDC Board of Directors.** Motion passed unanimously.

B. **Consider Process for Setting RREDC Priority Activities:** Executive director, Don Ehnebuske, provided a list of projects he has been involved with during his first month as E.D. As the number of projects can outnumber the time available for them, he asked for direction from the board for prioritization, whether a formal planning process or informal feedback.

A prioritizing process was done when the previous executive director was hired.

Staff was directed to bring a proposal to the next board meeting for the purpose of establishing goals for the next year.

C. **Discussion of May 2012 Meeting Schedule:** The Memorial Day holiday falls on the regular board meeting day. The group was asked if they wanted to cancel the May meeting or move it to another day. **M/S/P: Newman/Dorn: to reschedule May board meeting to May 21, 2012.**
Motion passed unanimously.
The RREDC conference room is unavailable May 21. **The meeting will be held at College of the Redwoods, Foster Parent/Kinship Care Office, 333 6th Street, Suite C, Eureka.**

D. **Authorization for Staff to Pursue Funding Opportunities for Airline Recruitment:**
The proposed agreement with American Airlines did not take place, but the County and other parties are moving forward with plans to find and secure funding that will eventually increase air service in Humboldt County.

Joseph Pickering of Mead & Hunt informed RREDC of a Dept. of Transportation (DOT) grant that will be posted soon. Mr. Pickering offered to do the preparation for the DOT grant for half his usual fee. The fee amount would be split evenly between RREDC and the County of Humboldt, Aviation Division. If awarded, the grant could be used as a portion of a Minimum Revenue Guarantee (MRG) for future air service proposals.

There is a conference call on Wed., April 25 with Joseph Pickering to discuss the grant. RREDC staff, airport officials and Headwaters Fund staff will participate.

M/S/P: Losey/Stillman to authorize staff to go forward with Dept. of Transportation grant for airline recruitment. Motion passed unanimously.

A contingent from Humboldt County will attend the Jumpstart Air Service Development Program on June 4-7 in Sacramento. It was suggested that plans for a MRG be developed, separate from the DOT grant, in order to be prepared before meeting with airlines.

M/S/P: Stillman/Mierzwa: to authorize staff to make plans/process for the Minimum Revenue Guarantee (MRG) with a budget, and bring back to the board at the next meeting.
Motion passed unanimously.

VIII. Member Reports

Reporting were City of Eureka, Redwood Community Colleges District and Humboldt Bay Harbor District

XII. Agenda Requests for May 21, 2012 meeting: Proposal for RREDC Goals and Activities,

XIII. Adjourn

The meeting adjourned at 7:59 p.m.

Respectfully submitted:

Bonnie Smoller, recorder

Mike Wilson, Chair