

**Redwood Region Economic Development Commission
LOAN COMMITTEE
Tuesday, February 19, 2013
11:00 a.m.
Minutes**

Present: Jennifer Budwig, Bruce Rupp, Liana Simpson, Frank Scolari, Dan Sweet, Pat Whitchurch

Absent: Greg Bowen, Scott Pesch, Alex Stillman, Phil Sullivan

Staff: Don Ehnebuske, Virginia Fisher, Bonnie Smoller

I. Call to Order

Vice Chair Liana Simpson called the meeting to order at 11:00 a.m.

II. Approval of Agenda and Minutes of December 4, 2012

M/S/P: Scolari/Whitchurch to approve the agenda and the minutes of December 4, 2012. Motion passed unanimously.

III. Public Input

None

IV. Old Business

None

V. New Business

A. Loan approval or denial: NCIDC Participation Loan: This loan request is from the Northern Californian Indian Development Council Inc. (NCIDC) to restore their historic office building, the Carson Block building, located at 241 F Street, Eureka. The building needs a new roof, seismic retrofitting tied to the roof and façade restoration.

This would be a participation loan between RREDC, Arcata Economic Development Corporation (AEDC), Humboldt Area Foundation (HAF) and Headwaters Fund (HWF) with each of the four partners contributing \$375,000. Interest will be 5.5%. AEDC will underwrite and service the loan for all partners. For this, AEDC will take a 1% loan fee (underwriting) and 0.25% interest for servicing.

The Bureau of Indian Affairs (BIA) will guarantee the loan up to 90%, leaving each partners maximum exposure at \$37,000. The loan will be secured by a first deed of trust on the subject property and assignment of rents.

Other conditions of approval: 1) approval is contingent on approval of the CDBG grant, 2) request, from AEDC, an appropriate (level of) environmental review, and 3) request waiver from sovereign immunity.

M/S/P: Rupp/Scolari: to approve recommendation of this loan request to the RREDC Executive Committee as presented with the additional conditions of approval stated above. Motion passed unanimously.

B. Loan Approval or denial: Amillia's: M/S/P: Budwig/Sweet: moved to table this request until March 5, 2013 when more financial information will be available. Motion passed unanimously.

C. Renewal of Loan Terms for 2013: Loan committee terms for Liana Simpson, Bruce Rupp, Frank Scolari and Phil Sullivan expire March 1, 2013. Simpson, Rupp and Scolari verbally committed to remaining on the committee for another two year term. Staff will follow up with Sullivan regarding his intention. No action necessary.

D. Form 700/Statement of Economic Interest: A reminder that all loan committee members are required to submit a Form 700/Statement of Economic Interest for 2012.

VI. Adjourn

The meeting adjourned at 11:50 a.m.