

**Redwood Region Economic Development Commission
EXECUTIVE COMMITTEE
Thursday, February 9, 2012
4:00 p.m.
Minutes**

I. Call to Order

Vice Chair Mike Newman called the meeting to order at 4:05 p.m.

Present: Mike Losey, Mark Lovelace, Mike Newman, Bruce Rupp, Mike Wilson

Absent: Julie Fulkerson

Guest: Tyler Holmes

Staff Present: Virginia Fisher, Gregg Foster

II. Approval of Agenda for Feb. 9, 2012

Two items of urgency came up after the agenda was posted. It was moved to add "Authorization to fund expense for non-employee attendance at airline recruiting meeting" as item V. B, and "Approval of Headwaters Fund Participation on Loan Giant Redwoods" as item V. C. **M/S/P: Rupp/Losey to approve agenda with the two additions.**

III. Public Input – for non agenda items

None

IV. Old Business

None

V. New Business

A. Adoption of Process for Hiring New Executive Director: Executive director Gregg Foster is leaving RREDC at the end of February 2012. A recruitment and hiring process for the next executive director was adopted. **M/S/P: Losey/Rupp to adopt the following process for filling the position of RREDC executive director: 1) Gregg Foster to update job description, if necessary, 2) Foster to post position, 3) Sequoia Personnel Services will be hired to provide services relating to the recruitment and selection process for a fee of \$4,874.00. Services will include screening, interviewing, background checks and other services as listed in their terms of engagement.** Motion passed unanimously.

B. Authorization for Funding Expense for Non-employee to attend Airline Recruiting Meeting: Gregg Foster is leaving RREDC at the end of February. He is scheduled to attend an airline recruitment meeting in Florida in early March. In order to continue the efforts to bring more airlines to Humboldt County it was moved to cover his expenses for this one meeting. **M/S/P: Newman/Rupp to approve the expenses for Foster to attend this meeting.** Motion passed unanimously.

C. Approval of Headwaters Fund Participation on Loan to Giant Redwoods: M/S/P: Losey/Rupp: It was moved to participate with the Headwaters Fund in the loan to Giant Redwoods RV and Camp. The loan will be split 50/50 between the RREDC/EDA fund and the Headwaters Fund. Motion passed unanimously.

VII. Adjourn

The meeting adjourned at 4:40 p.m.