



Redwood Region Economic Development Commission  
 Prosperity Center 520 E Street, Eureka, California 95501  
 Phone 707.445.9651 Fax 707.445.9652 www.rredc.com

**REDWOOD REGION ECONOMIC DEVELOPMENT COMMISSION**  
**Regular meeting of the Board of Directors**  
 At the Prosperity Center, 520 E Street, Eureka  
**January 22, 2018 at 6:30 pm**  
**Minutes**

**I. Call to Order & Flag Salute**

Chair Michael McKaskle called the meeting to order at 6:33 pm.

**Present:** Michael McKaskle, Neal Latt, Patrick O'Rourke, Marian Brady, Greg Dale, Tyler Holmes, Nancy Koke, David Tyson, Virginia Bass, John Woolley, Brett Watson, Frank Wilson, Steven Ladwig and Alternate Elizabeth MacKay

**Absent:** Dennis Mayo, Sue Long, Summer Daugherty

**Staff Present:** Gregg Foster, Shirley Santino

**Guest:** Mark Wetzel

**II. Approval of Agenda and Minutes**

**M/S/P: Dale/Bass: Motion to approve Agenda for January 22, 2018 meeting.**

Motion passed unanimously.

**M/S/P: Bass/Woolley: Motion to approve minutes from November 27, 2017 RREDC Board meeting with one amendment: Item IX. C. Michael McKaskle said that Redway CSD had a positive feasibility study done re: solar panels, not installation.** Motion passed unanimously.

**III. Public Input – for non-agenda items**

Introduced new Trinidad Board member Steve Ladwig and Blue Lake Alternate Elizabeth MacKay.

**IV. New Business**

**A. Acceptance of audit for FY 2016-2017** Mark Wetzel, CPA from David L. Moonie & Co., LLP, pointed out areas of interest and explained testing procedures used to conduct the RREDC audit. He answered Board's questions and reported there were no findings, no qualifications or compliance issues, due to the diligence of RREDC staff. Once the Board has accepted the audit, David L. Moonie & Co. will electronically file it with the Federal Clearinghouse as required by the EDA.

**M/S/P: O'Rourke/Woolley: Motion to the Audit for FY 2016-2017 ending June 30, 2017 as prepared by Mark Wetzel, CPA and staff of David L. Moonie & Co., LLP.** Motion passed unanimously.

**B. Election of Board Officers and Executive Committee Members**

Three positions need to be filled: Chair of the Board of Directors; Vice-Chair of the Board of Directors; one Member-at-Large of the Executive Committee.

**Chair of the Board of Directors, 2018**

**M/S/P Tyson/Woolley: Motion to Open Nominations for Chair.**

**M/S/P Woolley/Dale: Motion to Nominate Patrick O'Rourke.**

**M/S/P Bass/Wilson: Motion to close nominations.**

**Patrick O'Rourke elected unanimously as Chair of the Board, 2018.**

**Vice-Chair of the Board of Directors, 2018**

**M/S/P Bass/Tyson: Motion to Open Nominations for Vice-Chair.**

**M/S/P Woolley/Dale: Motion to Nominate Brett Watson.**

**M/S/P Ladwig/O'Rourke: Motion to close nominations.**

**Brett Watson elected unanimously as Vice-Chair of the Board, 2018.**



Cities Arcata · Blue Lake · Eureka · Ferndale · Fortuna · Rio Dell · Trinidad  
 Community Services Districts Humboldt · Manila · McKinleyville · Orick · Orleans · Redway · Willow Creek  
 Humboldt Bay Harbor, Recreation and Conservation District · Humboldt Bay Municipal Water District  
 County of Humboldt · Hoopa Valley Tribe · Redwoods Community College District

**Member-at-Large, Executive Committee 2018-2021**

**M/S/P Bass/Wilson: Motion to Open Nominations for Member-at-Large.**

**M/S/P Holmes/Wilson: Motion to Nominate John Woolley.**

**M/S/P Watson/Wilson: Motion to close nominations.**

**John Woolley elected unanimously as Member-at-Large, Exec. Committee 2018-21**

The Executive Committee will also include Patrick O'Rourke as Chair; Brett Watson as Vice-Chair; Michael McKaskle as Past-Chair; Marian Brady and Sue Long as returning Members-at-Large.

**C. Resolution regarding SDRMA Workers' Compensation for Governing Body member and/or Volunteer Coverage**

**M/S/P: Bass/Dale: Motion to adopt Resolution 18-01 of the Governing Body of RREDC Declaring that Governing Body Members and Volunteers shall be deemed to be employees of the District for the purpose of providing workers' compensation coverage for said certain individuals while providing their services.** Motion passed unanimously.

**V. Consent Calendar**

**M/S/P: Tyson/Dale: Motion to accept Agency-wide Financial Reports for November 30, 2017 & December 31, 2017.** Motion passed unanimously.

**VI. Reports – No Action Required**

**A. Loan Portfolio Reports:** November 2017 & December 2017, Gregg Foster answered questions and distributed a revised December report.

**B. Executive Director's Report:** Gregg Foster gave a verbal report regarding the CALED rural summit he attended which revealed Healthcare and Housing challenges in each of the rural regions. Also discussed SBDC's funding and increased activity; and training needed to build Humboldt County's skilled workforce.

**C. Report on Air Services Agreement with United Airlines**

Gregg Foster relayed the background and timeline of United's decision of add LAX service starting June 7<sup>th</sup>, 2018; FAA's grant renewal for one more year to recruit a non-LAX destination; collecting on Minimum Revenue Guarantee pledges from Fly Humboldt supporters to have it in place for UA.

**VII. Old Business**

None.

**VIII. Member Agencies Reports**

**A. Eureka – Marian Brady:** Waterfront Trail Ribbon Cutting 2/6 near Blue Ox; Wharfinger Informational event and Celebration 2/10.

**B. HBMWD – Neal Latt:** Appealing Humboldt County Planning Commission's approval of a cannabis extraction and manufacturing facility just upstream from the intakes for the drinking water supply for more than 88,000 Humboldt County residents; 6 toxic liquid solvents would be used yet no EIR is in place; HBMWD also opposes the rezoning of the Mercer-Fraser property to "Heavy Industry" as it is too close to the water supply.

**IX. Agenda/Program Requests for future Board Meetings**

Headwaters presentation of their annual report.

**XI. Meeting adjourned at 8:10 pm.**

Respectfully submitted:

\_\_\_\_\_  
Shirley Santino, Recorder

\_\_\_\_\_  
Michael McKaskle, Chair