



**Redwood Region Economic Development Commission
REGULAR MEETING OF THE EXECUTIVE COMMITTEE
At the Prosperity Center, 520 E St. Eureka, CA
November 27, 2017 at 6 pm
MINUTES**

I. Call to order

Michael McKaskle called the meeting to order at 6:03 pm.

Present: Sue Long, Patrick O'Rourke, Michael McKaskle, Nancy Koke, Marian Brady

Absent: Sofia Pereira, John Woolley

Staff Present: Gregg Foster, Shirley Santino

II. Approval of agenda and minutes

M/S/P: O'Rourke/Long: Motion to approve agenda for November 27, 2017 and minutes from August 28, 2017. Motion passed with Marian Brady abstaining because she was not present at the last meeting.

III. Public Input – for non-agenda items

None.

IV. Old Business

None.

V. New Business

A. Humboldt Senior Resource Center Request to Renew LOC Loan #20122

Gregg Foster presented HSRC's request for a 2-year renewal on revolving line of credit #20122. This loan originated in 2012 for \$100,000 which RREDC increased in 2014 to \$200,000 to assist with the PACE program (Program of All-inclusive Care for the Elderly). The balance has been paid off but the need for occasional assistance with cash flow remains: PACE operates on a reimbursement basis causing revenue to lag expenses by 60 or more days. PACE has exceeded their client enrollment projections, is an invaluable service to the community and employs 133 people. All terms and conditions of the loan will remain in place.

M/S/P: Long/Koke: Motion to approve renewal of Humboldt Senior Resource Center \$200,000 LOC Loan #20122 for 2 more years. Motion Passed Unanimously.

B. Fortuna Audio Request to Extend Loan #2701

Gregg Foster presented Fortuna Audio's request to extend maturity date on Loan #2701 to 1/01/2018 which will allow Borrowers to complete their refinancing process with Tri Counties Bank. Tri Counties bank was awaiting receipt of an IRS letter. Said letter arrived on 11/27/17. The borrowers are in good standing with RREDC and anticipate paying off Loan #2701 in December.

M/S/P: O'Rourke/Koke: Motion to approve extension of maturity date on Fortuna Audio loan #2701 to 1/01/2018. Motion Passed Unanimously.

C. ResolutionCare Request to Release Collateral for Loan #20167

Gregg Foster distributed current financials for ResolutionCare, updated since the meeting packet was sent to Executive Committee the previous week. He presented ResolutionCare PC/ResolutionCare Network LLC's request that the remaining portion of their cash collateral, held in a joint account under RREDC's control, be released to meet a short-term cash flow



issue. Originally, this account held \$100,000. Executive Committee action released \$50,000 of this to the borrower in August 2017. Gregg explained reasons for Borrowers' financial situation and ongoing steps to improve it. After discussion with the Executive Committee, it was suggested that we hold onto the remaining collateral and instead lend ResolutionCare an additional \$50,000.

M/S/P: O'Rourke/Long: Motion to increase ResolutionCare PC's Loan #20167 Line of Credit amount by \$50,000. Motion Passed unanimously.

Adjourn Meeting adjourned at 6:30 pm.