



Redwood Region Economic Development Commission  
Prosperity Center 520 E Street, Eureka, California 95501  
Phone 707.445.9651 Fax 707.445.9652 www.rredc.com

**REDWOOD REGION ECONOMIC DEVELOPMENT COMMISSION**

**Regular meeting of the Board of Directors**

At the California Redwood Coast – Humboldt County Airport  
3561 Boeing Ave, McKinleyville

**April 24, 2017**

**6:30 pm**

**Minutes**

**I. Call to Order & Flag Salute**

Chair Michael McKaskle called the meeting to order at 6:35 pm.

**Present:** Nancy Koke, Michael McKaskle, Neal Latt, Marian Brady, Dennis Mayo, John Woolley, Frank Wilson, Sofia Pereira, Patrick O'Rourke, Virginia Bass, Greg Dale, Summer Daugherty

**Absent:** Tyler Holmes, James Baker, David Tyson, Sue Long

**Staff Present:** Gregg Foster, Shirley Santino

**Guest:** Emily Jacobs

Neal Latt, new member representing Humboldt Bay Municipal Water District, was welcomed and introduced to the Board.

**II. Approval of Agenda and Minutes**

**M/S/P: Pereira/Bass: Motion to approve Agenda for April 24, 2017 with one change – Move Item IV. Program to the end of the meeting.** Motion passed unanimously.

**M/S/P: Woolley/Mayo: Motion to approve minutes from March 27, 2017 RREDC Board Meeting.** Motion passed unanimously.

**III. Public Input – for non-agenda items**

None.

**IV. Consent Calendar**

**M/S/P: Bass/Pereira: Motion to accept Agency-wide Financial Reports for February 28, 2017 and March 31, 2017.** Motion passed unanimously.

**V. Reports – No Action Required**

**A. Loan Portfolio Report: February 28, 2017**

**B. Executive Director's Report:** Gregg Foster distributed his monthly update memo which included the healthy status of the loan program; performance table showing how much money RREDC has generated for the Headwaters Fund; Fly Humboldt update; and steps being taken by Lynette Mullen, on behalf of the board, to identify/interview key players in the world of affordable "workforce" housing.

**VI. Old Business**

**A. Approval of FY 2017/2018 Budget**

**M/S/P: Pereira/Bass: Motion to approve the FY 2017/2018 Budget as presented by staff.** Motion passed unanimously.

**B. Discussion & Potential Action Integrating Goals & Objectives, Budget and Executive Director Evaluation Process**



*Cities* Arcata · Blue Lake · Eureka · Ferndale · Fortuna · Rio Dell · Trinidad  
*Community Services Districts* Humboldt · Manila · McKinleyville · Orick · Orleans · Redway · Willow Creek  
Humboldt Bay Harbor, Recreation and Conservation District · Humboldt Bay Municipal Water District  
County of Humboldt · Hoopa Valley Tribe · Redwoods Community College District

**M/S/P: Pereira/Mayo: Motion to adopt the Integrated Goals & Objectives, Budget and Executive Director Evaluation calendar as presented by staff with actual priorities identified at the Board Retreat to be added later in a manner that works for staff. Motion passed unanimously.**

**VII. New Business**

**A. Appointment of Board member to Loan Committee**

**M/S/P: Mayo/Pereira: Motion to appoint Patrick O'Rourke to the Loan Committee for a 2-year term. Motion passed unanimously.**

**VIII. Member Agencies Reports**

*S/S*  
**A.** Patrick O'Rourke reported that Ferndale has joined the Redwood Coast Energy Authority Board, ~~he is the alternate~~ and Michael Sweeney is the representative; Frank Wilson is the representative for Rio Dell.

**IX. Program – Fly Humboldt, Emily Jacobs, Program Coordinator, Department of Public Works, Division of Aviation** Gregg Foster said that Alex Stillman was instrumental in the refurbishment of the airport conference room and upstairs lobby, then introduced the guest. Emily Jacobs answered questions about all the airports in the Humboldt County system including funding challenges, fuel sales, landing fees, improvement projects and worker layoffs; upcoming improvement projects and brainstorming ways to meet the annual deficit.

**X. Agenda/Program Requests for future Board Meetings** None added.

**XI.** Meeting adjourned at 8:10 pm.

Respectfully submitted:

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Shirley Santino, Recorder

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Michael McKaskle, Chair